Official Minutes For

Avon, South Dakota – April 5, 2021

 A regular meeting of the Avon City Council was held on the above date at the Avon City Building at 7:05 PM. The roll call was taken. Present were Mayor Petrik, Alderman Berndt, Alderman Petrik, Alderman Tjeerdsma and Finance Officer Simmons. Also present were Bryan Bietz, Dean DeJong, Carol Eggers, Al Kocmich, Kent Lehr, Bridgette Muller, Ilene Muller, Clint Powell, and Sutton Powell.

 The meeting was called to order by Mayor Petrik at 7:06 P.M.

 All stood and said the pledge to the flag.

 Motion by Alderman Berndt and seconded by Alderman Tjeerdsma to approve the agenda with the addition of an Executive Session. Motion carried.

 Motion by Alderman Petrik and seconded by Alderman Berndt to approve the minutes of both the regularly scheduled meeting on the 1st of March, as well as the special meeting on the 16th of March. Motion carried.

 The following claims were presented for payment:

Appeara – mats in Library - $ 100.32

Avon Lumber – supplies - $ 17.33

Best Propane – shop heat - $ 528.00

Bon Homme Pharmacy – ambulance supplies - $ 616.91

BY Water – bulk water - $ 4,595.40

DSG – converter - $ 650.00

Everest – ambulance supplies - $ 242.34

Farmers Coop – miscellaneous - $ 963.72

Federal Property Surplus – misc - $ 66.50

Goldenwest – internet - $ 70.90

Hander Plumbing – smoke sewer line - $ 1,486.40

Joe Paulsen – cell phone reimbursement - $ 75.00

Kent Lehr – legal services - $ 594.00

Library – quarterly allotment - $ 587.52

Luke Backhoe – misc - $ 2,106.30

Marks Machinery – tractor part - $ 93.70

Myers’ Sanitation - garbage pickup - $ 3,946.00

Northwestern Energy – electricity - $ 1,691.30

SD Dept. of Health – water testing - $ 15.00

SD Dept. of Revenue – garbage tax - $ 252.64

Ron’s Market – miscellaneous - $ 55.07

Schoenfish – annual report - $ 1,150.00

SDML – workers comp fund - $ 323.00

Tyndall Ace – miscellaneous - $ 350.49

SD Dept. of Labor – unemployment - $ 54.90

Verizon – cell/business phones - $ 387.15

Payroll for the Mayor and City Council - $ 1000.00

Payroll for the Finance Office – $ 2,152.80

Payroll for the Police – $ 3,016.00

Payroll for the Library – $ 792.72

Payroll for the Public Works – $ 6,017.37

Motion by Alderman Tjeerdsma and seconded by Alderman Petrik to pay the foregoing claims. Motion carried.

 The following receipts were presented:

Ambulance 4,512.79

Bank Franchise 4,683.35

Bank Interest 78.15

Dog Tag 70 00

Garbage Collection 5,393.33

Garbage Tax 328.58

Goldenwest Refund 170.02

Late Fees on Utility Payments 900.34

Mobile Home Tax 403.10

Motor Vehicle Licenses 814.05

Peterson Auctioneers 1,399.20

Property Tax (Current) 15,528.27

Sewer 5,473.22

Special Assessments 494.90

State Sales Tax 12,144.49

Water 11,306.84

Water Meter 215.67

Motion to approve by Alderman Berndt and seconded by Alderman Tjeerdsma. Motion carried.

**Committee reports** –

 Alderman Berndt reported that we had opened bids on the Main Street Project which we will be dealing with tonight.

 Alderman Petrik reported that the Rec Board decisions on the applications will be discussed later tonight.

 Alderman Tjeerdsma had nothing to report.

**Public Time** –

 Brian Bietz came on behalf of Neighborhood Veterinary Clinic in Tripp. His wife is Dr. Shawn Bietz. He discussed possibly having a vaccine clinic in Avon. Motion by Alderman Tjeerdsma and seconded by Alderman Petrik to schedule one. Motion carried.

 Carol Eggers was here on behalf of the Bargain Shop in Tyndall. She told the council that when the Bargain Shop sends a donation to the ambulance, the city should not have access to the funds. She was basing the discussion on an error that occurred in January. A donation from the Shop came in for the ambulance. Some donations go to Dave Brandt, the treasurer of the ambulance, and some go into the Ambulance Savings Account which is totally separate from the City Savings Account. FO Simmons explained that as soon as the error was recognized, the money was withdrawn and given to Dave Brandt via cashier’s check. Carol’s first concern was that the city had access to the money. It was explained that, even if the money had been put into the City Savings Account, it would have gone into the Ambulance Fund. No one but the Ambulance has access to the money in that fund. It is just not mixed up with all the other money in the account. Her second concern was that the money was withdrawn and put in the form of a cashier’s check. It was explained that the FO cannot just go over to the bank and withdraw $ 2,500.00 and not leave a paper trail for the auditors. Even if we did not have auditors, the bank would require some explanation of where the money was going.

 Bridgett Muller was here to talk about the condition of Matthew Counts’ and Marilyn Wright’s yards. We are paying the Code Enforcer so he should take care of those properties.

 Ilene Muller was here to talk about the condition of Jurrens’ Repair. She agreed that since we are paying the Code Enforcer, he should take care of those properties.

 Clint Powell from Brosz Engineering was here to talk about several issues. The Main Street Project will be discussed later. The Storm Water Study has been approved and we can look to SCWDD for the remaining dollar amount. The Layers for the GIS are done. It can now be transferred to District III, depending on how you want to handle that. Do you want it password protected, etc. The mayor asked if we get hard copies of all Brosz has done for the city for the future in case we use another engineering firm. Clint said yes.

**Old Business** -

 Welcome baskets were discussed. We are getting individual baskets or bags from the Dollar Store instead of going the more expensive route of having some printed.

 The council decided that we would try to get a battery backup for the siren through the Hazard Mitigation Grant.

 Motion by Alderman Tjeerdsma and seconded by Alderman Petrik to get two loads of Agri lime for the ballfields. Motion carried. Al is to take care of it.

 The broken water main on Poplar Street was discussed. Motion by Alderman Berndt and seconded by Alderman Tjeerdsma to order the pipe. Motion carried. The council asked if Tristan Namminga had turned in any expenses for the repair of his wall. FO Simmons told them that he had turned in one bill but that he wanted to wait until he turns in the second bill for painting part of his floor.

 Renosys, the company that will install the pool liner, contacted the FO and told her that if we want it done this fall, we should start planning now. The council said to go ahead and schedule it if the swimming pool lines for the swim team will be included at no extra charge.

 Melanie Edwards utility account was discussed. Motion by Alderman Berndt and seconded by Alderman Petrik that she pays the full amount owed. Motion carried.

 The SD Housing Assistance Program is offering to paint a house in several communities this year. Motion by Alderman Petrik and seconded by Alderman Berndt to nominate Stacy Bierema. Motion Carried.

**New Business -**

 Motion by Alderman Tjeerdsma and seconded by Alderman Berndt to accept the bidding. Motion carried.

 Motion by Alderman Tjeerdsma and seconded by Alderman Berndt to accept the bid from BX Civil, contingent upon funding. Motion carried.

 Motion by Alderman Tjeerdsma and seconded by Alderman Berndt for the mayor to sign the agreement for Project Management from District III. Motion carried.

 Motion by Alderman Berndt and seconded by Alderman Petrik for the mayor to sign the Big Engineering Contract from Brosz. Motion carried.

 Motion by Alderman Berndt and seconded by Alderman Petrik for the mayor to sign the Storm Water Collection Evaluation Agreement from Brosz. Motion carried.

 FO Simmons discussed a previous recreation grants follow-up that she received in the mail and how to fill it out.

 Motion by Alderman Tjeerdsma and seconded by Alderman Petrik to publish the ads for City Wide Clean Up week in the paper, on the website, and on Avon FYI. FO Simmons is also calling the school for two boys to help with the cleanup.

 The Additional Penny Sales Tax was discussed.

 The Library/Water/Sewer Funds Adjustment was discussed.

 The water situation at the Northvue Hotel was discussed.

 Chief DeJong gave his month police report for the month of March of 2021:

 2 warnings for speeding in school zone

 3 warnings for speeding

 1 citation for speeding

 1 citation for dog running at large

 2 warnings for barking dog

 2 welfare checks – all OK

 1 arrest for aggravated assault

 1 arrest for simple assault

 1 call of items stolen out of a parked vehicle

 1 call of teenagers yelling curse words at small children

 1 call of a harassing letter that was received in the mail

 2 warnings for illegal U-turn on Main Street

 1 call to a car vs deer

 2 warnings for headlight not working

The next meeting is Monday, May 3rd at 7:00 PM.

Motion by Alderman Berndt and seconded by Alderman Tjeerdsma to go into Executive Session. Motion Carried.

Motion to adjourn by Alderman Berndt and seconded by Alderman Tjeerdsma. Motion carried.

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 Mike Petrik

 Mayor

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 Twyla Simmons

 City Finance Officer