Official Minutes For

Avon, South Dakota – December 6, 2021

A regular meeting of the Avon City Council was held on the above date at the Avon City Building at 7:00. The roll call was taken. Present were Mayor Petrik, Alderman Berndt, Alderman Dodge, Alderman Petrik, Alderman Tjeerdsma and Finance Officer Simmons. Also present were Blake Harms from Brosz Engineering, Bridgette Muller, Ilene Muller, Shop Assistant Joe Paulsen, Clint Powell from Brosz Engineering, and Twila Lukkes the Librarian for the City of Avon.

The meeting was called to order by Mayor Petrik at 7:00 P.M.

All stood and said the pledge to the flag.

Motion by Alderman Tjeersdma and seconded by Alderman Berndt to approve the agenda. Motion carried.

Motion by Alderman Petrik and seconded by Alderman Dodge to approve the minutes of last month’s meetings. Motion carried.

The following claims were presented for payment:

SD One Call (811) – message fees - $ 31.36

AFLAC – supplemental insurance - $ 172.38

Ambill – ambulance billing - $ 315.00

Appeara – library mats - $ 86.39

Avon Lumber – miscellaneous - $ 66.37

BEAM – dental insurance - $ 371.15

Brosz Engineering – engineering fees - $ 17,585.00

BY Water – bulk water - $ 4,102.50

DSG – parts - $ 678.53

Farmers Coop – miscellaneous - $ 925.15

Ed Gall – reimbursement for Auch Plumbing - $ 1,073.50

Goldenwest – internet - $ 70.90

Lenny Gramkow – reimbursement for Mariner Lane Sales - $ 182.88

Hanson Locksmith – lock for shop - $ 859.00

HPSD – health insurance - $ 4,424.06

IRS – payroll taxes - $ 4,933.89

Kent Lehr – legal fees - $ 770.43

Laken Design – website domain - $ 612.00

Myers Sanitation – garbage collection - $ 3,946.00

Northwestern Energy – electricity - $ 1,426.29

Pechous Publications – publications/ads - $ 353.66

Petty Cash – Postage - $ 120.00

Pheasantland Industries – t-shirts for 5K run - $ 405.50

Public Lab – water sample - $ 15.00

ROCS – annual donation - $ 2,500.00

SDRS – retirement - $ 60.98

SD Dept. of Revenue – garbage tax - $ 252.64

SD Finance Officers – membership - $ 40.00

SD Human Resources – membership - $ 25.00

SD Street Association – membership - $ 35.00

SDARWS – membership - $ 10.00

SDML – membership – $ 903.42

Trophy Place – Al’s retirement plaque - $ 55.00

Two Way Solution – repairs - $ 215.99

Tyndall Ace – supplies - $ 198.85

USPS – postage - $ 120.00

Verizon – cell/business phones - $ 385.42

Yankton EMS – intercept - $ 250.00

Yankton Fire and Safety – supplies - $ 840.00

Yankton Press and Dakotan – police chief ad - $ 890.91

Payroll for the Mayor and City Council - $ 1,000.00

Payroll for the Finance Office – $ 2,372.40

Payroll for the Library – $ 792.72

Payroll for the Public Works – $ 4,361.68

Motion by Alderman Berndt and seconded by Alderman Tjeerdsma to pay the foregoing claims. Motion carried.

The following receipts were presented:

Ambulance $ 2,268.58

Building Permit 40.00

CDBG grant 6,165.00

DANR loan 150,852.00

Fed Pay In Lieu of Taxes 589.43

Garbage Collection 4,690.21

Garbage Tax 302.33

Late Fees 1,336.82

Library 1, 827.97

Mobile Home Tax 1,087.77

Motor Vehicle Licenses 428.61

Penalties and Interest on Property Tax 90.38

Property Tax (Current) 79,339.91

RD loan 83,605.52

Sewer 4,178.20

Sewer Surcharge 762.65

State Sales Tax 33,128.63

Water 11,381.67

Water deposit 197.30

Water Surcharge 923.36

Motion to approve by Alderman Petrik and seconded by Alderman Dodge. Motion carried.

**Committee reports** –

Alderman Berndt asked about the status of Arnold Sattler’s garage. The mayor told him that he had spoken with Dennis Powers again and he informed him that he would talk to Josh Rucktaeschel again.

Alderman Dodge commented that the cattle grate at the dump looks very nice since it was cleaned out and now works like it is supposed to. FO Simmons added that she has had several people come in and compliment Joe on the looks and operation of the grate.

Alderman Petrik had nothing to report.

Alderman Tjeerdsma reported that the Christmas Story reading held in the library on the night of the Parade of Lights was a big success. There was standing room only.

**Public Time** –

Clint Powell, an engineer from Brosz Engineering had several items to discuss. He told the council that next year they are again doing the multi community chip seal project, but in addition, the are adding a multi community sewer inspection via camera. He produced the Storm Water Facility Plan that we had acquired a grant to obtain and he explained that funding for several of the items mentioned in the plan were probably going to become available next year. He added that most of the drainage problems coming from the south side could be worked on by the city, such as cleaning out lines and adjusting the drainage angle of the pipes. He also brought a thumb drive for the computer that has the Plan on it as well as the pictures of the Main Street Project while it is being done and the finished project.

Blake Harms, also an engineer from Brosz Engineering produced the Pay Draw 5 that he had discussed with the council at November’s meeting. At the November meeting, Pay Draw 5 had the entire retainage of 5% still outstanding. The council made the decision to release 2% so Blake brought the pay draw back with the adjusted totals on it. Motion by Alderman Tjeerdsma and seconded by Alderman Dodge to approve the mayor signing it. Motion Carried.

Blake also presented the council with an Engineer Agreement. This agreement is meant to replace the original agreement signed in 2019 because Brosz cost for the Main Street Project was more than they thought it would be. Motion by Alderman Berndt and seconded by Alderman Petrik to table the decision to sign it until the council has had more time to review and discuss the issue.

Bridgette Muller discussed the code enforcer. She discussed the problems that she and other home owners have because of living in neighborhoods with run down properties. The value of their property goes down. She explained that it is very frustrating to see that we are getting nothing for the money that we have paid the code enforcer. She feels that it is a total waste of money. She also asked if we could just enforce the ordinance we have. She was told that once we hire a chief of police, we can. She suggested that we look into the contract that the city has with him and see if we can break it. FO Simmons told her that she would look into it.

Ilene had nothing to add.

**Old Business** -

Motion by Alderman Berndt and seconded by Alderman Tjeerdsma to approve the second reading of the 2022 Budget and adopt it. Motion carried.

The council received one concrete bid from Schultz Redi Mix. Motion by Alderman Petrik and seconded by Alderman Tjeerdsma to reject the bid and readvertise in the spring. Motion carried.

**New Business -**

Al ran into the bench from in front of Jurrens Electronics. Motion by Alderman Dodge and seconded by Alderman Berndt for him to buy a new one and just bill the city. Motion carried.

The Fire Department asked the council to grant them a one-day liquor license for New Year’s Eve for a wedding. Motion by Alderman Berndt and seconded by Alderman Tjeersdma to approve. Motion carried.

A discussion then took place regarding the sewer line on Poplar Street. The mayor told Joe to call and arrange the repair.

It was brought to the attention of the council that Wally Voigt helped Joe put up the Christmas decorations and will help with the snow removal this winter.

Motion by Alderman Dodge and seconded by Alderman Berndt to make Joe the new Street Commissioner. Motion carried.

Lenny Gramkow resigned after one week on the job. Motion by Alderman Berndt and seconded by Alderman Tjeerdsma to accept his resignation. Motion carried.

Everyone was excused so the council could go into Executive Session.

Executive session began at 8:52 and ended at 9:19.

Motion by Alderman Berndt and seconded by Alderman Dodge to give the city employees a $ 1.00 per hour raise and to give them $ 100.00 in Chamber Bucks for a Christmas present. Motion carried.

Twila Lukkes $ 12.01

Joe Paulsen 17.50

Twyla Simmons 14.47

The next meeting is Monday, January 3rd at 7:00 PM.

Motion by Alderman Tjeerdsma and seconded by Alderman Berndt to adjourn. Motion carried.

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Mike Petrik

Mayor

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Twyla Simmons

City Finance Officer