Official Minutes For

Avon, South Dakota – November 1, 2021

A regular meeting of the Avon City Council was held on the above date at the Avon City Building at 7:00. The roll call was taken. Present were Mayor Petrik, Alderman Berndt, Alderman Dodge, Alderman Petrik, Alderman Tjeerdsma and Finance Officer Simmons. Also, present were Blake Harms from Brosz Engineering, Street Commissioner Al Kocmich, Avon Librarian Twila Lukkes, Ilene Muller, Joe Paulsen, and Brad Voigt.

The meeting was called to order by Mayor Petrik at 7:00 P.M.

All stood and said the pledge to the flag.

Motion by Alderman Tjeersdma and seconded by Alderman Berndt to approve the agenda. Motion carried.

Motion by Alderman Petrik and seconded by Alderman Dodge to approve the minutes of last month’s meetings. Motion carried.

The following claims were presented for payment:

SD One Call (811) – message fees - $ 8.96

A-1 – ice - $ 5.86

AFLAC – supplemental insurance - $ 172.38

American Legion – Sattler funds - $ 1,112.87

Appeara – library mats - $ 75.24

Avon Ambulance – Sattler funds - $ 1,112.90

Avon Development Corp – Sattler funds - $ 1,112.90

Avon Fire Dept – Sattler funds - $ 1,112.90

Avon Library – Sattler funds - $ 1,112.90

Avon Lion’s Club – Sattler funds - $ 1,112.90

Avon Museum – Sattler funds - $ 1,112.90

BEAM – dental insurance - $ 371.15

BH Sheriff’s Office – process service - $ 73.00

Boundtree Medical – ambulance supplies - $ 143.35

Brosz Engineering – engineering fees - $ 37,715.00

BY Water – bulk water - $ 5,181.30

BX Civil – Payment Draws 1 & 2 - $ 417,264.72

CLIA – Ambulance Permit - $ 180.00

District III – CDBG administration - $ 6,165.00

Embroidery Plus – Patches on Police Shirts/Cap - $ 24.50

Ethel Reiff – water deposit refund - $ 25.00

Goldenwest – internet - $ 70.90

HPSD – health insurance - $ 4,424.06

IRS – payroll taxes - $ 2,239.14

Kent Lehr – legal fees - $ 1,338.93

Luke Backhoe – digging - $ 206.04

Marks Machinery – tractor parts - $ 88.10

Michael Todd – Street Sweeper broom - $ 750.29

Myers Sanitation – garbage collection - $ 3,946.00

Napa – parts - $ 63.49

Northwestern Energy – electricity - $ 1,430.03

One Office Solution – supplies - $ 320.47

Pechous Publications – publications/ads - $ 868.77

Petty Cash – Parade Of Lights - $ 100.00

Ron’s Market – miscellaneous - $ 28.23

Sanitation Products – supplies - $ 499.99

SDML Workman’s Comp – 2022 renewal billing - $ 3,493.00

SDRS – retirement - $ 1,184.02

SD Dept. of Revenue – garbage tax - $ 252.64

Swatek Art – picture for Scott Lippincott auction - $ 375.00

Tyndall Ace – supplies - $ 38.97

Uline – Media Tables for Library - $ 1,827.97

Verizon – cell/business phones - $ 345.00

Payroll for the Mayor and City Council - $ 1,000.00

Payroll for the Finance Office – $ 2,554.25

Payroll for the Library – $ 792.72

Payroll for the Public Works – $ 5,643.20

Motion by Alderman Berndt and seconded by Alderman Petrik to pay the foregoing claims. Motion carried.

The following receipts were presented:

Ambulance $ 2,226.33

ARPA funds 52,753.86

Building Permit 10.00

CDBG grant 56,670.32

Dog Tags 50.00

DOT grant 358,188.76

Garbage Collection 5,654.78

Garbage Tax 364.08

Goldenwest 829.31

Late Fees 731.43

Liquor License Fees 2,000.00

Local Hwy/Bridge Tax 4,456.73

Motor Vehicle Licenses 1,029.19

Pool Concessions 10.00

Property Tax (Current) 3,903.24

Refund 680.00

Sattler funds for distribution 7,790.27

Sewer 5,258.62

Sewer Surcharge 981.74

State Sales Tax 20,626.35

Water 19,881.43

Water deposit 300.00

Water Surcharge 1,195.11

Motion to approve by Alderman Dodge and seconded by Alderman Tjeerdsma. Motion carried.

**Committee reports** –

Alderman Berndt had nothing to report.

Alderman Dodge had nothing to report.

Alderman Petrik had nothing to report.

Alderman Tjeerdsma had nothing to report.

**Public Time** –

Blake Harms from Brosz Engineering was here to discuss Pay Application 5, the release of the remaining funds being withheld from the contractor, and an upcoming change order. Motion by Alderman Tjeerdsma and seconded by Alderman Dodge for the mayor to sign the Pay Application 5. Motion carried.

Al discussed the facts of his retirement. He requested that his last check from the city be received on November 12th and that he be allowed to keep his cell phone until his new employer gave him one from there. Both items were satisfactory with the council. Motion to accept Al’s retirement with regrets made by Alderman Tjeerdsma and seconded by Alderman Berndt. Motion carried. All then stood and clapped in appreciation of his service.

Ilene Muller wished Al Congratulations on his retirement.

Joe said that he was only here because he needs to figure this out.

**Old Business** -

Alderman Berndt brought up the fact that Arnie Sattler’s garage has not been repaired. It was supposed to be done months ago. It needs to be done. Mr. Sattler donates too much to the city for this matter to be ignored. The mayor told him that he will call Dennis Powers again. He has been waiting on Josh Rucktaeschel but maybe someone else can take care of it.

Alderman Berndt also brought up the 2 (two) nuisance properties that were brought to the attention of the council at October’s meeting. The mayor told him that he had spoken with Charlie Kelley about all the cars, etc., but he has not seen or spoken to the Jurrens’.

FO Simmons brought up a text that she had received from Lori Cihak concerning the addition of more trash to the yard of Howard Elliott. The council already knew about the situation because the text was forwarded to them. Alderman Tjeerdsma said that he had already spoken to Howard and he was supposed to clean it up when he got back in town. He is supposed to get back in Avon tomorrow.

The second reading or Ordinance 348 was made. Motion by Alderman Berndt and seconded by Alderman Dodge to approve and adopt. Motion carried. It is now adopted and will take effect immediately after publication.

**New Business -**

FO Simmons presented the council with the liquor license renewals for The Pour Corner and Tolsma’s Cove. Both have turned in all paperwork, are current on property taxes, and have paid the license fee. Motion by Alderman Petrik and seconded by Alderman Tjeerdsma to approve. Motion carried.

The first reading of Ordinance 349, the budget for 2022, was made. Motion by Alderman Tjeerdsma and seconded by Alderman Dodge to approve. Motion carried.

The council then asked the public to leave so they could go into Executive Session.

After the council came out of executive session, the following motions were made.

Motion by Alderman Berndt and seconded by Alderman Petrik to give all city employees a turkey for Thanksgiving. Motion carried.

Motion by Alderman Dodge and seconded by Alderman Berndt to give Joe a raise. He will now be making $ 16.25 per hour. Motion carried.

Lenny Gramkow was sworn in as Police Chief of Avon. His salary will be $ 18.50 per hour.

The next meeting is Monday, December 6th at 7:00 PM.

Motion by Alderman Berndt and seconded by Alderman Petrik to adjourn. Motion carried.

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Mike Petrik

Mayor

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Twyla Simmons

City Finance Officer